



## POLICY – FIRST AID REQUIREMENTS

ID No: FBC-18-778

Version: 1.0

Applies to:

- Direct Care Staff
- Allied Health Consultants

Applicable Standards: •

Applicable Legislation: •

The registration requirements for the Association with the NDIA and the Aged Care Quality and Safety Agency requires certain employees to hold first aid and cardiopulmonary resuscitation (CPR) qualifications in order to be able to perform their duties.

Current requirements are:

All direct care staff and allied health consultants that provide one-on-one support to clients upon employment must have and retain:

- HLTAID011 Provide First Aid (includes CPR) or equivalent
- HLTAID009 Provide cardiopulmonary resuscitation or equivalent

First Aid Kits are to be maintained in each office location and Family Based Care Tasmania fleet vehicle.

Family Based Care Tasmania will reimburse employees required to hold first aid and CPR qualifications for occupational reasons 50% of the course cost upon presentation of a receipt.

The Chief Executive Officer (CEO) may direct some staff to gain First Aid and CPR qualifications where they are not an occupational or registration requirement. As this is not an employment requirement, FBC will fully fund the cost.

The CEO will ensure the organisation maintains a register and supports staff in accessing training within relevant timeframes so as not to put clients or staff at risk.

Authorised by:

Date:

20/2/2023

Aching  
President of the Board